

SPRINGBORO COMMUNITY CITY SCHOOL DISTRICT
1685 S. Main Street
Springboro, OH 45066

AFFIDAVIT
FOR RESIDENTS CONSTRUCTING OR BUYING A HOME WHO HAVE NOT TAKEN OCCUPANCY

This AFFIDAVIT is to be signed by the HOME OWNER ONLY. Please be aware the statement below requires the signer to pay tuition if the parents/guardian have not taken occupancy within 90 calendar days of from the first day the student is required to attend school. Tuition charges will begin the 91st calendar day.

This AFFIDAVIT must be notarized and returned to your child's school building office for review along with a statement from your Builder, or signed purchase agreement from your Realtor, stating the names and address within the district of the new resident(s), and date of completion or date of occupancy. These two completed documents must be submitted BEFORE students can be enrolled.

AFFIDAVIT

STATE OF OHIO

COUNTY OF WARREN

Now comes (Full first and last name(s) of homeowner(s)) and after being duly cautioned

and sworn, states that (Company name, agent, address and telephone)

is under contract to construct/buy a house for the above name at:

(complete address of new residence)

and is to be completed and ready for occupancy no later than: (date).

I/We further state that if residency is not established in the Springboro Community City School District within 90 calendar days of enrollment/1st attendance date, tuition charges will be paid to the District at the rate established by the Auditor of the State of Ohio as prescribed by law.

I/We further state that the building principal(s) will be notified immediately upon occupancy and submit proof of residency at that time.

Current address of new resident:

Current telephone number(s):

Signature of resident/homeowner

Date

Student(s) full name and grade level(s):

\* \* \* \* \*

SWORN TO AND SUBSCRIBED BEFORE ME THIS DAY OF , 20

In and for the State of Ohio
My Commission Expires on:

NOTARY PUBLIC SIGNATURE

Printed Notary Name

Date Student(s) Enrolled:

Approved Disapproved

Superintendent's Signature: Date:

Original to Board Office

## AFFIDAVIT CHECKLIST

### “MOVING INTO DISTRICT”

#### DO NOT SEPARATE THIS CHECKLIST FROM YOUR AFFIDAVIT PACKAGE

- The affidavit must be completed and **notarized**. Note that in signing this affidavit, you agree to pay tuition if you do not move into the district within 90 calendar days of the date the student begins attending school. **Tuition will be charged beginning the 91<sup>st</sup> calendar day.**
- You must provide a letter, written by your builder (on their letterhead) or a signed purchase agreement from your realtor, stating and confirming the address and estimated occupancy date of the house you are purchasing.

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#### **Additional reminder after you have moved into your new residence:**

- After you have moved into your new residence, you must provide **Proof of Residency** to the Springboro Community Schools Central Registration. The telephone number is 937/748-6003. This is necessary before bus service for your child(ren) can be initiated. Normally this proof consists of a cable bill addressed to you at your new home since this is often one of the first bills you will receive citing your name and new address. It may also consist of the mailing portion of a water, land-line telephone, or electric bill or signed closing papers on your house (closing within the last 30 days). Residency proof must show the name and address. ***(Driver's licenses, checks, bank and insurance statements are not acceptable.)***

### INFORMATION NEEDED FOR ENROLLMENT

The above documents must be submitted to your child's school building office for review. Once approved you may then enroll your child(ren) **with these signed documents plus the following:**

- ◆ **CHILD'S ORIGINAL BIRTH CERTIFICATE.**
- ◆ **CHILD'S IMMUNIZATION RECORD – DPT** (diphtheria, pertussis, tetanus) 4-5 shots. If 4<sup>th</sup> shot was given before age 4, child must have the 5<sup>th</sup> DPT booster. **Polio** 3-4 doses. If the 3<sup>rd</sup> dose was given before the child's 4<sup>th</sup> birthday, child must have the 4<sup>th</sup> dose. **MMR** (measles, mumps, rubella) 2 doses. The 1<sup>st</sup> dose must be after age 1 year and the 2<sup>nd</sup> dose must be given at least one month after the 1<sup>st</sup> dose. ***(Note: The 2<sup>nd</sup> MMR is still required of current 7-12 grade students.)*** **Vaccilla** (chicken pox) 1 dose must be administered on or after the 1<sup>st</sup> birthday. **HepB** (hepatitis B) 3 doses. The 1<sup>st</sup> dose can be given any time after birth. The 2<sup>nd</sup> dose must be 30 days after the 1<sup>st</sup> dose. The 3<sup>rd</sup> dose must be given 6 months after the 1<sup>st</sup> dose.
- ◆ **PROOF OF RESIDENCY** (mailing portion of water, land-line telephone, electric, or cable bill, or signed closing papers on your house (closing within the last 30 days). Such proof must show name and address. ***(Driver's Licenses, checks, and bank statements are not acceptable.)***
- ◆ **GUARDIANSHIP OR CUSTODY PAPERS, if applicable.**