



**SPRINGBORO
COMMUNITY
SCHOOLS**

**NEWS FROM YOUR
DEPARTMENT OF
HUMAN RESOURCES**

VOLUME 1, ISSUE 1

Larry R. Hook, Assistant Superintendent of Schools
Susan L. Kruse, Secretary

FINGERPRINTS REQUIRED BY ALL DUE TO OHIO LAW CHANGE ...HB 190

As you may have heard, two bills relating to background checks for school employees became law this past year. House Bill 79 was passed and then House Bill 190 was passed expanding the law. In short, the expanded law **REQUIRES** educators who are renewing or converting to a two-year provisional or five-year license must complete BOTH a BCI and FBI fingerprint background check at the time of renewal and/or conversion.

The bill also requires educators that currently hold an eight-year professional certificate and/or a permanent certificate to undergo both BCI and FBI checks upon a date prescribed by the State Board of Education and every five years thereafter. **September 5, 2008**, has been selected as the initial date by which certificate holders (eight year, permanent, and permanent non-tax) **MUST** have their checks completed.

House Bill 190 also requires all **NON-LICENSED** school employees to undergo BCI and FBI background checks. September 5, 2008 is the date by which all non-licensed school employees, excluding van and bus drivers, must have completed the background checks. The checks

for non-licensed school employees must be redone every five years. Background checks for non-licensed school employees should be sent to the Springboro Schools Human Resources Office and **NOT** Teacher Certification.

School bus and van drivers must complete both BCI and FBI background checks when they renew their six-year certificates. The results of these background checks should be sent to the Springboro Schools Human Resources Office and **NOT** to Teacher Certification. Additional information about driver qualifications and background checks, including frequently asked questions, are available on the pupil transportation page at www.ode.state.oh.us and searching for keywords: *Pupil Transportation*.



Questions?? Contact the Office of Human Resources...748-3960 or email Sue at skruse@springboro.org

WHERE TO GO FOR FINGERPRINTS

Warren County Educational Service Center – 320 East Silver St., Lebanon, OH 45036 (513) 695-2900

Office Hours: Monday – Friday...8:00 a.m. – 4:00 p.m. (closed for lunch from 12:00 to 1:00)

Money order or cash only (please bring exact change). **NO CHECKS**

Bring Driver's License/Photo ID

Cost Prior to July 1, 2008

BCI: \$25 FBI: \$30 Both: \$50

Cost After July 1, 2008

BCI: \$25 FBI: \$35 Both: \$55