

Literature Approval Request Form

Pony/email to: jringler@springboro.org Mrs. Joyce Ringler, Literacy Coordinator
Springboro Community City School District, Central Office, Curriculum Department

Book Submission Deadlines: 2009-10: October 29, 2009 ; January 7, March 4, May 6, September 2, 2010

Please type or print legibly.

School requesting selection approval: _____

Title of book/selection: _____

Author: _____ Copyright date: _____ Total Pages: _____

Genre: _____ Publisher _____

Class/course in which selection will be used: _____

Requesting Grade level: _____ Lexile level: _____ Date: _____

Rationale: (please indicate the context or situation in which the book will be used and links to the Ohio Academic Content Standards)

Please write a short synopsis (plot summary) of the book:

Please identify how this text selection meets the following criteria and support your rationale on the lines provided.

_____ Literary Quality (Style of writing, characterization, plot, and theme)

_____ Appropriateness (interest, age level, maturity of students, content, format, and illustrations)

_____ Usefulness (curricular purpose, suitability of text, accuracy, and authenticity)

_____ Breadth of Coverage (provides varied perspectives, historically and culturally)

Check the areas below which could be deemed objectionable:

Area:

Comments:

Sex _____

Violence _____

Religion _____

Language _____

Racial Issues _____

Stereotyping _____

Politics _____

Other _____

For any of the above checked areas, identify passage, section, or themes (chapter or page) and explain how you would address these issues in your classroom.

Teacher Endorsement

Please secure the endorsement of teachers who teach the same grade level within your building. Their endorsement, as indicated by their signature, indicates that they support the additional of this title and would consider teaching this book in support of the District curriculum.

Your Signature: _____ Date: _____

Teacher Signature: _____ Teacher Signature: _____

Department Chair/Team Leader/Literacy Committee Member Signature: _____

Note: The teacher submitting the proposal should provide at least one copy (four, if possible) of the book to be considered and two independent reviews of the book (excluding publisher's reviews or "reader comments" on online vendor web pages). Sarah Thornbery and Ellen Leibold can provide assistance locating these independent reviews.

Committee Action Taken:

Tier I Readers: _____, Teacher
_____, Teacher
_____, Parent
_____, Parent

Approved
Date:

Recommended to Tier II Review
Date:

Tier II Readers: _____, Administrator
_____, Administrator
_____, Teacher
_____, Parent

Approved
Date:

Recommended to Tier III Review
Date:

Tier III Review _____
Sandra L. Warner, Executive Director
of Curriculum and Instruction

Approved
Date:

Book Adoption Denied
Date:

Please understand that although your book may be approved by this committee to be added to the grade level list, there is no guarantee that it will be purchased. Purchase requisitions and approvals must be processed through your building principal.