

## Credit Flexibility Plan (CFP) Application

Credit Flexibility Plans (CFPs) are educational experiences where the primary acquisition of knowledge and skills takes place outside of Springboro High School's (SHS) classrooms. These opportunities may include but not be limited to: independent study, private instruction, performing groups, internships, community service, apprenticeship, work study, online courses, PSEO, and correspondence courses.

*Electronically* complete this application in detail. Print one copy, initial the student checklist and gather the appropriate signatures. Attach any additional documentation you feel will clarify your proposal. This completed application must be submitted directly to the principal or his/her designee.

Name: James Madison Grade: 9

Home Address: 1600 Pennsylvania Ave

Home Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Project Title: \_\_\_\_\_ Subject Area: \_\_\_\_\_

CFP Type: (check one)  Learning-based  Assessment-only

Level of Course Credit (check one):  General  CP  Honors  AP\*

Do you currently have an approved IEP?  Yes  No

Number of Credits To Be Earned: 0.25 Weighted Credit:  Yes  No

School Counselor Signature\*\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*AP courses must include College-Board approved instruction.

\*\*Counselor signature indicates verification of academic standing, NOT CFP approval.

### **Background:**

**Is this your first CFP?** Have you already earned CFP credit for another project/learning experience? Explain.

Ex. 1: This is my first CFP

Ex. 2: This my # CFP. I earned my previous PE-CFP in (sport/activity/year).

**Why do you want to participate in this CFP?** Explain.

I want to improve my skills in (sport/activity) and earn one of my required 1/4 PE credits.

**What are the personal learning goals which you hope to achieve through this opportunity?** Explain how this will be a valuable learning experience for you.

In this section name 3-5 measurable skills related to your sport/activity that you hope to improve while on this CFP

Examples:

1. Increase speed from \_\_\_ to \_\_\_
2. Increase flexibility to be able to \_\_\_\_\_.
3. Increase understanding of game/performance strategy and tactics.

## **Project Proposal:**

**What is your proposed learning experience?** Describe the project/learning experience in detail. I will demonstrate how I met my goals by providing video highlighting my skill level from the beginning and end of the season. My project will also include a research paper on the history of sports/activity. (Sample Response): 3-5 pages and 3-5 sources.

**What SHS competencies will you achieve through this learning experience?** Explain. If your CFP will address more than one SHS course or content area, be certain to distinguish between the separate course competencies.

Refer to the state standards on Physical Education. (See Attached)

**Will you be utilizing a private institution or mentor to complete your learning?** As it applies, attach documentation of accreditation of the program, a course syllabus, and **instructor/mentor credentials. Please include a letter from your instructor/mentor stating that he/she understands and agrees to the role they will perform in this process.**

I will be using my Coach/Instructor as my mentor. (Name) will oversee my activities and verify my logs, participation, and completion of this project.

**What assistance do you expect from your mentor?**

Guidance, feedback, and coaching to identify areas of strength and weakness. He/She will assist me in meeting my academic/performance goals.

**What assistance do you expect from SHS?**

Assistance in meeting the necessary requirements to earn my PE Credit through my CFP. I will meet with my guidance counselor and Mr. Myers to address PE standards.

**What materials, supplies, and resources will you use?**

List resources necessary to participate and who will provide them.

**What is your tentative timeline and completion date for this learning experience:**

**Break down your project into small timeframes (weeks, months, etc). What measurable outcomes will be expected at each check-in point? Weekly measures are required for students participating in extra-curricular activities.**

**How do you plan to demonstrate your learning?** Learning-based CFPs must check at least four (4). See “Guidelines for CFP Final Evaluation.”

- |   |  |
|---|--|
| <input type="checkbox"/> Core Competency                    | <input type="checkbox"/> Panel Presentation        |
| <input type="checkbox"/> Course Grade                       | <input checked="" type="checkbox"/> Portfolio      |
| <input checked="" type="checkbox"/> Demonstration           | <input type="checkbox"/> Project or Artifact       |
| <input checked="" type="checkbox"/> Learning Log            | <input checked="" type="checkbox"/> Research Paper |
| <input checked="" type="checkbox"/> Mentor Final Evaluation | <input type="checkbox"/> Writing Assessment        |

*Not applicable, Assessment-only CFP requested.*

**To the STUDENT:**

Please read the following statements and then initial next to the statements, indicating that you understand the policies.

I understand that:

- \_\_\_\_\_ I understand the Final Evaluation Guidelines specific to my type of CFP plan.
- \_\_\_\_\_ The grade that I earn will appear on my transcript and will be calculated in my GPA.
- \_\_\_\_\_ Credit will be granted at the end of the SHS academic semester and/or school year for all CFPs.
- \_\_\_\_\_ Weighted credit is only available for CFPs demonstrating advanced-levels of rigor.
- \_\_\_\_\_ AP courses must include College Board approved instruction to be included on my high school transcript.
- \_\_\_\_\_ I may not “drop” a CFP after the drop date listed in the SHS Program of Studies without approval of the Principal. I understand that this may result in a zero on my transcript.
- \_\_\_\_\_ Academic honesty rules and Springboro Student Code of Conduct rules apply just as they do in a traditional class setting.
- \_\_\_\_\_ Many traditional classes are offered during select semesters at SHS. I have discussed with my guidance counselor how the outcome of this CFP will impact my enrollment into subsequent traditional classes, including applicable percentage grade minimum requirements for some advanced courses.
- \_\_\_\_\_ I must meet the attendance requirements set forth by my plan.
- \_\_\_\_\_ I am not to be in the building during times that I am not scheduled for a traditional class unless I have a scheduled appointment with teachers, counselors, or administrators regarding my CFP.
- \_\_\_\_\_ I am responsible for meeting graduation requirements.
- \_\_\_\_\_ I am responsible for ensuring that I have met established deadlines to participate in senior graduation.
- \_\_\_\_\_ I am responsible for maintaining my academic eligibility for extra-curricular activities.
- \_\_\_\_\_ There are specific regulations governing academic eligibility for NCAA Division I and Division II schools. I have reviewed those guidelines and am aware of eligibility issues that may arise from participating in a CFP.
- \_\_\_\_\_ I recognize that a CFP course may not match the academic standards for SHS and may not adequately prepare me for subsequent courses.

Your student signature indicates that you have discussed the above statements with your parents, understand the commitment you are making, and agree to the policies set forth by SHS.

**Student Signature:** \_\_\_\_\_ **date:** \_\_\_\_\_

**To the PARENT/GUARDIAN of the student submitting a CFP:**

Please read and discuss the above policies with your student. Your signature indicates that you have read the above statements and agree to the policies set forth by Springboro High School. Your signature also relieves the school of any liability for your son/daughter during times in which your student is not required to be at school due to this CFP, should it be approved.

**Parent/Guardian Signature:** \_\_\_\_\_ **date:** \_\_\_\_\_